

# Financials Example

## Officers' Spouses' Club Proposed Budget For the Month of September, 2012

### Income

	Prior Year Actual	This Year Budget	Next Year Budget
Membership Dues	\$ 8,000	\$ 8,200	\$ 10,000
Savings Account interest	360	320	360
Ways & Means			
Art Auction	1,500	2,000	2,100
Bazaar	3,300	4,000	4,200
Christmas Ball	2,880	3,000	3,200
Luncheons/Dinners	2,400	2,880	3,000
Special Fund Raiser	13,000	13,000	13,000
Other	0	200	50
Thrift Shop	24,000	23,000	24,000
Tours	7,000	5,000	0
Misc.	20	50	50
<b>Total Income &amp; Receipts</b>	<b>\$62,460</b>	<b>\$61,650</b>	<b>\$59,960</b>

### Expenses

Ways & Means			
Art Auction	\$ 1,100	\$ 1,500	\$ 1,600
Bazaar	2,800	3,500	3,600
Christmas Ball	2,500	2,700	2,900
Luncheons/Dinners	2,000	2,300	2,400
Special Fund Raiser	4,000	3,200	4,000
Other	0	80	20
Thrift Shop	19,000	18,400	19,200
Tours	6,500	4,500	0
Protocol	200	240	250
Publicity	200	240	250
Donations			
Scholarships	10,000	10,000	11,000
Air Force Village	4,000	4,000	4,200
Base Youth Center	5,000	5,000	5,100
Community Charities	400	400	500
Awards	200	210	220
Treasurer	50	55	60
Recording Secretary	50	50	60
Miscellaneous	420	600	600
<b>Total Expenses &amp; Distributions</b>	<b>\$ 58,420</b>	<b>\$ 56,975</b>	<b>\$ 55,960</b>
<b>Net Income (Loss)</b>	<b>\$ 4,040</b>	<b>\$ 4,675</b>	<b>\$ 4,000</b>

**Officers' Spouses' Club**  
Statement of Cash Position  
For the Month of September, 2012  
*(Cash Basis)*

	This Month Ending Balance	Last Month Ending Balance	This Month Increase/(Decrease)
<b><u>Assets</u></b>			
Cash	\$ 8,100	\$ 6,880	\$ 1,220
Checking	6,600	5,620	980
Savings			
<b><u>Total Assets</u></b>	<b>\$ 14,700</b>	<b>\$ 12,500</b>	<b>\$ 2,200</b>

**Officers' Spouses' Club**  
 Balance Sheet  
 For the Month of September, 2012  
*(Accrual Basis)*

	<b>This Month Ending Balance</b>	<b>Last Month Ending Balance</b>	<b>This Month Increase/ (Decrease)</b>
<b><u>Assets</u></b>			
Cash	8,100	6,880	1,220
Checking	6,600	5,620	980
Savings			
Accounts Receivable	50	150	(100)
Dues	400	0	400
Art Auction	200	900	(700)
Bazaar	0	0	0
Christmas Ball	200	200	0
Luncheons/Dinners	900	600	300
Special Fund Raiser	0	0	0
Prepaid Expenses	150	150	-
<b>Total Assets</b>	<b>16,600</b>	<b>14,500</b>	<b>2,100</b>
<b><u>Liabilities</u></b>			
Accounts Payable			
Art Auction	300	150	150
Bazaar	200	700	(500)
Christmas Ball	0	0	0
Luncheons/Dinners	220	200	20
Special Fund Raiser	180	450	(270)
Other	0	0	0
Prepaid Revenues	2,600	1,000	1,600
<b>Total Liabilities</b>	<b>3,500</b>	<b>2,500</b>	<b>1,000</b>
<b>Fund Equity (Net Worth)</b>	<b>13,100</b>	<b>12,000</b>	<b>1,100</b>
<b>Total Liabilities &amp; Fund Equity</b>	<b>16,600</b>	<b>14,500</b>	<b>2,100</b>

**Officers' Spouses' Club**  
 Monthly Income and Expense Statement  
 For the Month of September, 2012  
*(Cash Basis)*

<u><b>Income</b></u>	<b>This Month</b>	<b>This Year To-Date</b>
Membership Dues	780	5,800
Savings Account Interest	30	240
Ways & Means		
Art Auction	1,700	1,700
Bazaar	700	3,900
Christmas Ball	0	0
Luncheons/Dinners	240	2,000
Special Fund Raiser	700	8,100
Other	90	200
Thrift Shop	2,000	17,800
Tours	1,600	2,600
Misc.	-	50
<b>Total Income &amp; Receipts</b>	<b>\$ 7,840</b>	<b>\$ 42,390</b>
<u><b>Expenses</b></u>		
Ways & Means		
Art Auction	\$ 1,200	\$ 1,200
Bazaar	500	3,200
Christmas Ball	0	100
Luncheons/Dinners	180	1,600
Special Fund Raiser	620	2,700
Other	30	60
Thrift Shop	1,700	14,400
Tours	0	200
Protocol	20	120
Publicity	20	120
Donations		
Scholarships	0	10,000
Air Force Village	0	3,000
Base Youth Center	1,000	3,000
Community Charities	200	200
Awards	100	100
Treasurer	10	90
Recording Secretary	10	30
Miscellaneous	50	450
<b>Total Expenses &amp; Distributions</b>	<b>\$ 5,640</b>	<b>\$ 40,570</b>
<b>Net Income (Loss)</b>	<b>\$ 2,200</b>	<b>\$ 1,820</b>

**Officers' Spouses' Club**  
 Monthly Income and Expense Statement  
 For the Month of September, 2012  
*(Accrual Basis)*

<u><b>Income</b></u>	<b>This Month</b>	<b>This Year To-Date</b>
Membership Dues	680	6,000
Savings Account Interest	30	240
Ways & Means		
Art Auction	2,100	2,100
Bazaar	0	4,100
Christmas Ball	0	0
Luncheons/Dinners	240	2,080
Special Fund Raiser	1,000	9,000
Other	90	200
Thrift Shop	2,000	17,800
Tours	0	0
Misc.	-	50
<b>Total Income &amp; Receipts</b>	<b>\$ 6,140</b>	<b>\$ 41,570</b>
<u><b>Expenses</b></u>		
Ways & Means		
Art Auction	\$ 1,350	\$ 1,500
Bazaar	0	3,400
Christmas Ball	0	100
Luncheons/Dinners	200	1,600
Special Fund Raiser	350	2,800
Other	30	60
Thrift Shop	1,700	14,400
Tours	0	200
Protocol	20	120
Publicity	20	120
Donations		
Scholarships	0	10,000
Air Force Village	0	3,000
Base Youth Center	1,000	3,000
Community Charities	200	200
Awards	100	100
Treasurer	10	90
Recording Secretary	10	30
Miscellaneous	50	450
<b>Total Expenses &amp; Distributions</b>	<b>\$ 5,040</b>	<b>\$ 41,170</b>
<b>Net Income (Loss)</b>	<b>\$ 1,100</b>	<b>\$ 400</b>