

KEY SPOUSE/KEY SPOUSE MENTOR STATEMENT OF UNDERSTANDING

1. Discuss the unit mission and how it folds into the installation mission.
2. What are the CC/CCF/Chief/Superintendent/SNCO expectations/priorities for the KSP?
3. What is the role of the CCF, Chief, Superintendent or SNCO in the KSP?
4. Who are the POCs that the KS/KSM should call upon for information and support?
5. How often are rosters updated? How will KSs know if new families arrive?
6. What are the CC's expectations for a crisis response plan?
7. What types of situations does the CC want reported to him/her?
8. What administrative support is available?
9. Will the CC give the KS/KSM a tour of the unit with introductions to key service members?
10. How will the unit fund the program as needed for supplies and family activities?

I, _____ understand and agree to the guidelines and parameters discussed in this document and promise to abide by them.

Key Spouse / Key Spouse Mentor Signature

Date

CC Signature

Date